

Appendix A

Proposed updated Health and Wellbeing Board Terms of Reference APRIL 2026

NOTE: Proposed **deletions are highlighted in yellow** Proposed **additions are in bold**

Health and Wellbeing Board

Membership

Voting Membership

- Five elected councillors to be nominated by the Leader of the Council. Four councillors will be Cabinet members from the majority party. The fifth member will be an opposition member. An elected councillor will chair the Health and Wellbeing Board
- Four representatives of Brent Integrated Care Partnership Executive
- **A representative of WNL ICB**
- A representative of Healthwatch **(or appropriate VCSE representative for Brent)**
- A representative of the nursing and care home sector

Non-voting Membership

- Chief Executive, London Borough of Brent
- Corporate Director, Service Reform and Strategy
- Corporate Director, Children, Young People and Community Development
- Director of Public Health
- Director of Adult Social Services
- **Director Integrated Care Partnership**

An elected councillor will chair the Health and Wellbeing Board.

At least one of the ~~North West London Integrated Care System~~ **Brent Integrated Care Partnership** members shall be a GP.

This member will also take on the role of Vice Chair of the Health and Wellbeing Board.

All members of the Health and Wellbeing Board have voting rights, ~~except council officers.~~

The quorum for the Health and Wellbeing Board is four voting members, with at least two councillors and two other voting members (one of which must be a member of the Brent Integrated Care Partnership) present in order for a meeting to take place.

Terms of Reference

Brent's Health and Wellbeing Board will:

1. Lead the improvement of health and wellbeing in Brent, undertaking duties required by the Health and Social Care Act 2012.
2. Lead the needs assessment of the local population and subsequent preparation of the borough's Joint Strategic Needs Assessment and Joint Health and Wellbeing Strategy.
3. It will ensure that both are updated at regular intervals and that integrated care strategies that are prepared by the Brent Integrated Care Partnership (Brent ICP) are taken into account in this process.
4. Oversee the implementation of the priorities in the Joint Health and Wellbeing Strategy and other work to reduce health inequalities in Brent.
5. Promote integration and partnership working between health and the council, including social care and public health, across all ages by providing steer and oversight to the Brent ICP board to meet borough's health and wellbeing.

6. Develop initiatives between partners to maximise opportunities for early intervention and prevention.
7. Provide leadership to partner agencies on tackling health inequalities resulting from disparities in housing, education, climate emergency, air quality, physical activity, disability and poverty.
8. Review and respond with its opinion on the Forward Plans that are provided by the **North West London Integrated Care System** **West and North London Integrated Care Board** and if appropriate within its discretion, give its opinion on the Forward Plans to NHS England.
9. Contribute to the implementation of strategies developed by partners such as the council's Borough Plan, the NHS Long Term Plan and the Office for Health Improvement and Disparities.
10. Seek assurance of partner plans to responding to a health-related emergency, e.g. pandemics.
11. Oversee and ensure publication of borough's Pharmaceutical Needs Assessment, which is updated every three years.
12. Agree an annual work programme for the Board.
13. Consider representations from Brent Scrutiny Committees and Healthwatch Brent on matters within the remit of the Health and Wellbeing Board.
14. To receive updates on partner investments into the local health and wellbeing system and make representations at local and national level on sufficiency of resources (e.g. finance, estates and workforce).